**Profile**:

An organized, creative and intelligent individual, who possess the ability to work hard and readily accept   
responsibilities placed before her without complaint.

**Education:**  
Sacred Heart Girls’ Roman Catholic Primary School:  
2005-2011

St. Francois Girls’ College  
September 2011 - June 2016

**Qualifications:**  
CXC January 2016: Mathematics- I  
 English A- I

CXC May/June 2016 (awaiting results)  
 Mathematics  
 English A  
 English Literature  
 French  
 Visual Arts  
 Information Technology  
 Integrated Science  
 Principles of Business

**Certificates:**  
**St. Francois Girls’ College**  
 Certificate of Excellence in the subject area of Visual Arts: 2014-2015

**Republic Bank Young Leaders**  
 Certificate of Achievement: 2015

Sacred Heart Girls’ Roman Catholic Primary School  
 Certificate of Merit: 2007-2008  
 Certificate of Merit: 2008-2009  
 Certificate of Merit: 2010-2011

St. Cecilia’s School of Music  
 Trinity College London: Grade 1 Theory of Music: Distinction  
 Initial Piano: Distinction

School of Life Saving  
 Certificate of Achievement- Water Babies 3: 24th November 2007

Dr Joao Havelange Centre of Excellence  
 Water Stars- Intermediate: April 2013  
 Water Stars- Advanced: June 2013

**Work Experience:**

* An entrepreneurial business that dealt with providing party supplies for children; face painting.
* Participated the in Junior Achievement program, where I showcased my skill for art in creating my company’s banner (OSC- Originally Styled Creations), packaged goods, organized paychecks as well as participated in marketing campaigns.
* **Organization Name:** Bertec Graphix  
  **Duration:** March 30th – April 2nd 2015  
  **Designation:** I participated in an internship program hosted by my school during the Easter vacation.
* **Responsibilities:** Filing  
   Organizing  
   Taking Orders  
   Typing Quotas

**Skills and Interest:**

* Visual Arts
* Knowledge of French
* Hobbies Includes: Playing piano, swimming, reading, organizing

**Other qualities:**

* Extremely hardworking
* Sharp memory
* Ability to Work in a Team and Individually
* High energy level
* Ability to Verbally Communicate with Persons Inside and Outside the Organization
* Ability to Make Decisions and Solve Problems
* Ability to Obtain and Process Information
* Ability to Plan Organize and Prioritize Work